

EQUALITY ANALYSIS FORM

By completing this form you will provide evidence of how your service is helping to meet Stroud District Council's General Equality duty:

The Equality Act 2010 states that:

*A public authority must, in the exercise of its functions, have **due regard** to the need to –*

(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by the Equality Act 2010;

(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;

(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The protected characteristics are listed in Question 9

Stroud District Equality data can be found at: <https://inform.gloucestershire.gov.uk/equality-and-diversity/>

1. Persons responsible for this assessment:

Name(s): Lynne Mansell	Telephone: 01453 827394
Service Delivery Manager (Independent Living)	E-Mail: lynne.mansell@stroud.gov.uk
Service: Tenant Services	Date of Assessment: 05/05/2021

2. Name of the policy, service, strategy, procedure or function:

Visitor Room Policy

Is this new or an existing one? **New**

3. Briefly describe its aims and objectives

- The main aims and objectives of the visitor room policy is to specify the persons permitted to book and use the visitor's rooms and the circumstances under which they may be used. The policy will also clarify the order of priority for booking and outline conditions to which the visitors must adhere to during their stay.
- The policy will ensure fairness and equal opportunity to those seeking to use the facility.

4. Are there external considerations? (Legislation / government directive, etc)

Regulatory Reform (fire safety) Order 2005

5. Who is intended to benefit from it and in what way?

Tenants families and friends will benefit from using the room, enabling them spend time with tenants without incurring excessive travel and expense of hotels. B & B's etc.,

6. What outcomes are expected?

Improved tenant satisfaction of service delivery from Independent Living service, tackling social isolation/loneliness of tenant by providing a fairly priced, good clean accommodation for friends and family

7. What evidence has been used for this assessment? (e.g. Research, previous consultations, Inform (MAIDEN); Google assessments carried out by other Authorities)

8. Has any consultation been carried out?

Yes

Details of consultation – Papers shared with the following for feedback:

Letters to tenants introducing charge for facility

Chair and Vice Chair of Housing Committee

If NO please outline any planned activities

9. Could a particular group be affected differently in either a negative or positive way?

(Negative – it could disadvantage and therefore potentially not meet the General Equality duty;

Positive – it could benefit and help meet the General Equality duty;

Neutral – neither positive nor negative impact / Not sure)

Protected Group	Type of impact, reason and any evidence (from Q7 & 8)
Age	Yes – Positive – enables family and friends to visit elderly relatives with reduced capacity
Disability	Yes – Positive – enables family and friends to visit less mobile tenants
Gender Re-assignment	No defined affect

Pregnancy & Maternity	No defined effect
Race	No defined affect
Religion – Belief	No defined affect
Sex	No defined affect
Sexual Orientation	No defined affect
Marriage & Civil Partnerships (part (a) of duty only)	No defined affect
Rural considerations: le Access to services; transport; education; employment; broadband;	Most Independent Living schemes are in rural locations – enabling friends and family to hire visitor room reduces excessive travel to and from the schemes. Where visitors have to travel to the nearest scheme – this is less than 3 miles.

10. If you have identified a negative impact in question 9, what actions have you undertaken or do you plan to undertake to lessen or negate this impact?


Please transfer any actions to your Service Action plan on Excelsis.

Action(s):	Lead officer	Resource	Timescale

Declaration

I/We are satisfied that an Impact Assessment has been carried out on this policy, service, strategy, procedure or function * (delete those which do not apply) and where a negative impact has been identified, actions have been developed to lessen or negate this impact.

We understand that the Equality Impact Assessment is required by the District Council and that we take responsibility for the completion and quality of this assessment

Completed by: Lynne Mansell	Date: 05/05/2021
Role: Service Delivery Manager (Independent Living)	
Countersigned by Head of Service: 	Date: 28 May 2021
Kevin Topping, Head of Housing Services	

Date for Review: Please forward an electronic copy to eka.nowakowska@stroud.gov.uk